

# IMR FACILITY RESERVATION REQUEST

Date requested: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Representative: \_\_\_\_\_

Rep. phone: \_\_\_\_\_ Box #: \_\_\_\_\_

Email: \_\_\_\_\_

## PROPOSED SCHEDULE

	1st Choice		2nd Choice	
	Facility	Time	Facility	Time
MONDAY				
TUESDAY				
WEDNESDAY				
THURSDAY				
FRIDAY				
SATURDAY				
SUNDAY (No reservation before 12:00PM)				

Please attach or indicate anticipated event schedules.

Please indicate which facility you wish to use:

- IMR Upper Field, Weight Center, and the Tennis Pavilion are under the supervision of IMR
- Alumni Park is under the supervision of Special Programs
- Firestone Fieldhouse and the Soccer Field are under the supervision of the Athletic Department

For more information please contact Matt Kalish in the IMR office at x6783 or email at [mgkalish@pepperdine.edu](mailto:mgkalish@pepperdine.edu)