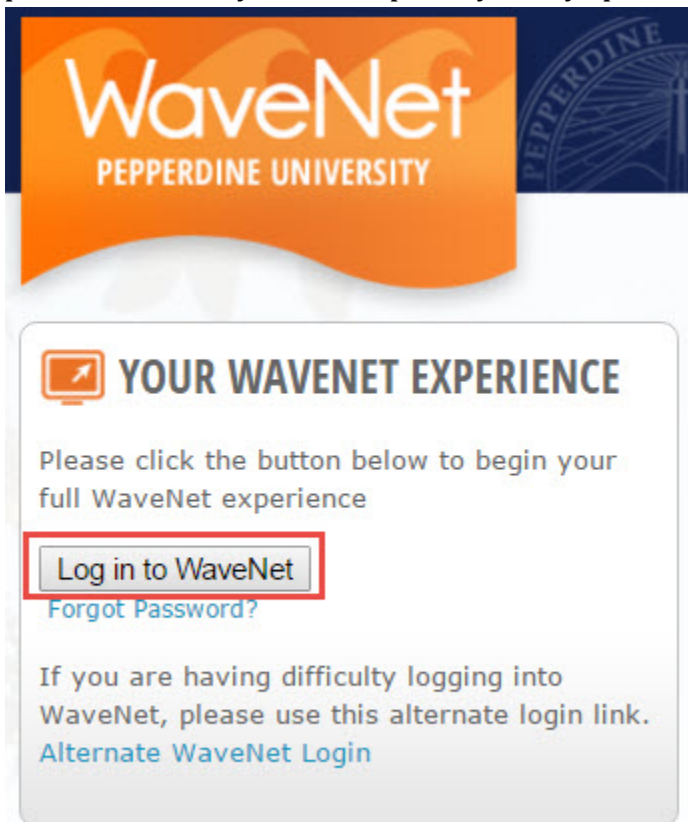


Enrollment Form and Tuition Prepayment

Step 1: Log into WaveNet

Navigate to <https://wavenet.pepperdine.edu>. Log in using the credentials you received in a separate email the day after your admission decision notification. If you need assistance logging into WaveNet or retrieving your credentials, please contact the Help Desk at (310) 506-HELP (x4357). The Pepperdine Help Desk has personnel on duty 24 hours per day, 7 days per week, 365 days per year.

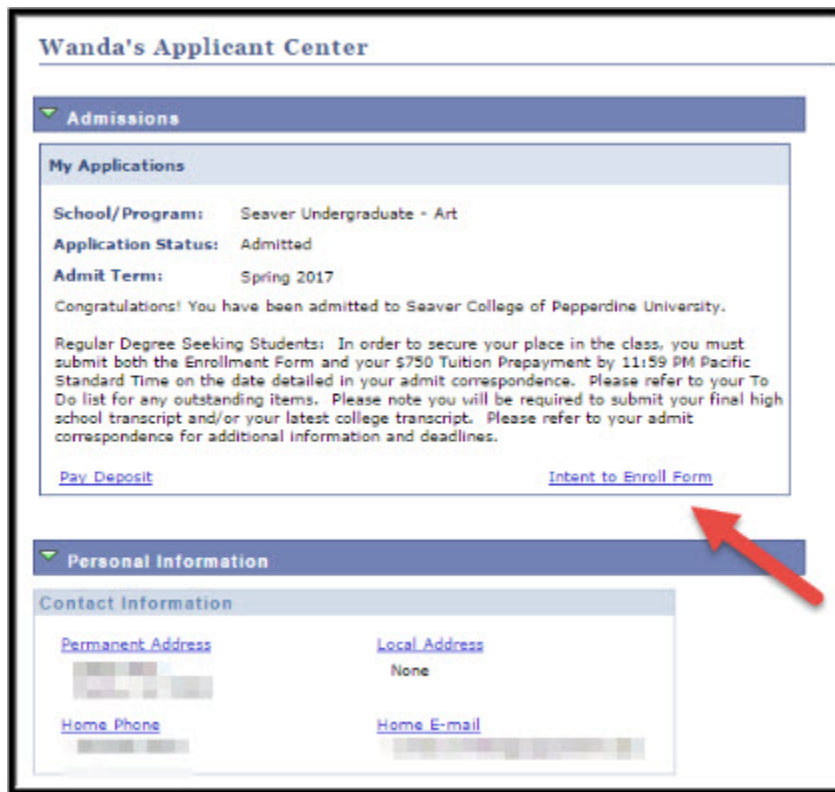


Step 2: Click Applicant Center

Click on the "**Applicant Services**" link in the menu bar and then click on "**Applicant Center**" link in the drop down menu, or click the "**Applicant Center**" shortcut link.

Step 3: Click on Intent to Enroll Form

Click on the "Intent to Enroll Form" link.



The screenshot displays the 'Wanda's Applicant Center' interface. It features a navigation menu with 'Admissions' and 'Personal Information' sections. Under 'Admissions', there is a 'My Applications' section with the following details:

- School/Program: Seaver Undergraduate - Art
- Application Status: Admitted
- Admit Term: Spring 2017

A congratulatory message follows: "Congratulations! You have been admitted to Seaver College of Pepperdine University." Below this, instructions for regular degree-seeking students are provided, including a deadline for submitting the Enrollment Form and a \$750 Tuition Prepayment by 11:59 PM Pacific Standard Time. At the bottom of the 'My Applications' section, there are two links: "Pay Deposit" and "Intent to Enroll Form". A red arrow points to the "Intent to Enroll Form" link.

The 'Personal Information' section is partially visible below, showing 'Contact Information' with fields for 'Permanent Address', 'Local Address' (None), 'Home Phone', and 'Home E-mail'.

Step 4: Complete the form and submit

Review the enrollment form terms and conditions. Indicate acceptance of the terms by checking the boxes and typing your full name in the signature box. Then click the "Submit Intent to Enroll Form" button.

Intent to Enroll
Seaver Undergraduate - Art

I understand that in order to secure a space in the class for the term that I have been admitted, the Enrollment Confirmation Form and the non-refundable tuition prepayment of \$750.00 must be paid on or before the Enrollment Confirmation deadline of May 1 for fall enrollment and December 1 for spring enrollment.

I understand that my offer of admission is only valid for the term indicated on the admission letter and cannot be deferred to any future term.

It is my responsibility to see that the University receives additional records, which will become part of my permanent file. The Admission Office must have my final high school transcript with the graduation date posted and a completed Health and Immunization Form before I will be allowed to enroll for the semester for which I have been accepted. In order to receive transfer credit for college work now in progress, I must submit an official updated transcript.

I understand that the University reserves the right to revoke an offer of admission based on falsification of documents, changes in a student's current academic standing, or personal conduct at a secondary or post-secondary institution.

I understand that Seaver College has a residency requirement for new students. I understand it is my responsibility to review the most recent housing requirement in the Student Handbook and Seaver College Catalog, as well as apply for housing.

I am aware that Pepperdine University is a Christian institution and attendance at Convocation is required each semester of enrollment at Seaver College.

I understand that the Malibu campus is alcohol and drug free, and medical marijuana is prohibited. I understand that alcohol abuse or drug use, on or off campus, is not consistent with the moral standards of the University, and may result in suspension or dismissal.

I agree that I will be respectful of the Pepperdine University Christian mission and will abide by the rules and regulations contained in the Seaver College Catalog and Student Handbook.

I grant permission to Pepperdine University the irrevocable and unrestricted right and permission to use, reproduce and publish photographs of me, including my image and likeness as depicted therein, for promotional, educational, advertising, display or any other purpose and in any manner and medium (e.g., print publications, video and Internet web pages) and to copyright the same. I hereby release Pepperdine University, its Regents, officers, employees, agents, legal representatives and assigns, and all persons acting under its permission or authority, or those for whom they are acting, from any and all claims, actions and liability related to its use of said photographs.

I will notify the Admission Office, in writing, of any change of address, telephone number, or enrollment plans.

I am officially confirming my enrollment at Seaver College, Pepperdine University.

I am either 18 years of age or have the consent of my parent(s)/legal guardian to enroll at Seaver College.

I have read and agree to the terms and conditions of the University.

Applicant Signature

Applicant Signature:

CWID: Sign Date:


[Go to Summary Page](#)

[Return to Applicant Center](#)

You will receive the following confirmation message when your Enrollment Form has been successfully submitted. Click "Return to Applicant Center" to move on to the next step of the enrollment process.


Wanda

Intent to Enroll
Seaver Undergraduate - Art

 **Thank you! Your Intent to Enroll Form has been successfully submitted.**

[Return - Intent to Enroll Form](#)

[Go to Summary Page](#)

[Return to Applicant Center](#) 

Step 5: Return to Applicant Center and Refresh

Click the "Refresh" button to update your enrollment items. Please note that it may take a few minutes for completed items to disappear.

Wanda's Applicant Center

Admissions

My Applications

School/Program: Seaver Undergraduate - Art
Application Status: Admitted
Admit Term: Spring 2017

Congratulations! You have been admitted to Seaver College of Pepperdine University.

Regular Degree Seeking Students: In order to secure your place in the class, you must submit both the Enrollment Form and your \$750 Tuition Prepayment by 11:59 PM Pacific Standard Time on the date detailed in your admit correspondence. Please refer to your To Do list for any outstanding items. Please note you will be required to submit your final high school transcript and/or your latest college transcript. Please refer to your admit correspondence for additional information and deadlines.

[Pay Deposit](#) ←

Step 6: Click on Pay Deposit

Click on "Pay Deposit" on the Applicant Center page.

Wanda's Applicant Center

▼ Admissions

My Applications

School/Program: Seaver Undergraduate - Art
Application Status: Admitted
Admit Term: Spring 2017

Congratulations! You have been admitted to Seaver College of Pepperdine University.

Regular Degree Seeking Students: In order to secure your place in the class, you must submit both the Enrollment Form and your \$750 Tuition Prepayment by 11:59 PM Pacific Standard Time on the date detailed in your admit correspondence. Please refer to your To Do list for any outstanding items. Please note you will be required to submit your final high school transcript and/or your latest college transcript. Please refer to your admit correspondence for additional information and deadlines.

[Pay Deposit](#) [Intent to Enroll Form](#)

▼ Personal Information

Contact Information

| | |
|---|---|
| Permanent Address [REDACTED] | Local Address None |
| Home Phone [REDACTED] | Home E-mail [REDACTED] |

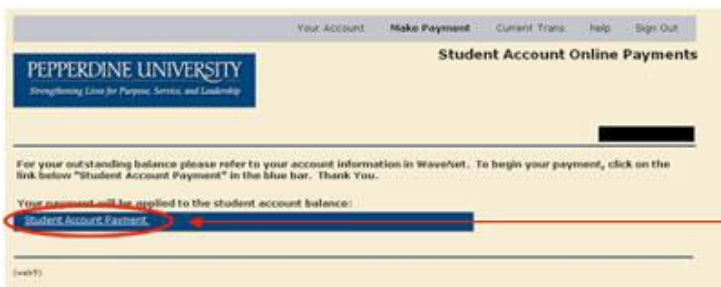
Step 7: Make the Tuition Prepayment

There are three payment options. The preferred payment method is eCheck. **NOTE:** You must hold an account with a **US Bank** in order to use this option. Please select the option you will utilize and follow the appropriate instructions to complete the payment. **NOTE:** Your funds must transfer by the Enrollment Deadline in order to complete your enrollment. It is your responsibility to ensure that the funds are transferred by the Enrollment Deadline. The Tuition Prepayment is non-refundable.

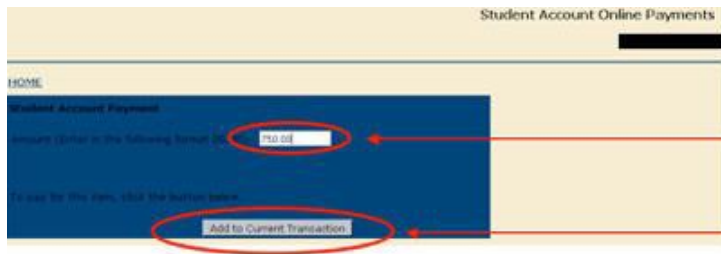
eCheck (preferred): To pay by eCheck, select the "**Make a Payment**" link in your WaveNet To Do List and follow the instructions. Please ensure that your browser's pop-up blocker is off. Your funds must transfer by the Enrollment Deadline in order to complete your enrollment. It is your responsibility to ensure that the funds are transferred by the Enrollment Deadline.

Click on **Make a Payment** from your **Applicant Center** page.

This will bring up the CASHNet window. Click on Student Account Payment.



Enter the amount to be paid and click **Add to Current Transaction**.



Verify the correct amount and student's name and click **Checkout**.

Student Account Online Payments

Current Transaction

Review amount of your payment. To continue on with this transaction, click on the 'CHECKOUT' button below. DO NOT CLICK the "Continue" button. To cancel, click on "Sign Out" link at the top of the page.

| | | | |
|-------------------------|------|--------|----------|
| Student Account Payment | Edit | Delete | \$750.00 |
| Total Amount | | | \$750.00 |

Checkout

Select the method of payment and click **Continue Checkout**.

Student Account Online Payments

Select Method of Payment

Select here to pay by eCheck (Checking and savings accounts. No service charge)

Continue Checkout

The next pages will ask you to enter your bank information, review the information, and submit.

Please enter your bank account information and click on the 'Continue Checkout' button below. An email address is required, this is where your receipt will be sent.

For help identifying routing and account numbers, please click on the link below, next to the Routing Transit Number box. A \$25.00 Service Fee will be charged to the student account for all returned checks.

IMPORTANT: Do not attempt to enter your routing/transit numbers, checking/savings account numbers, or any other number "to test out the system." Your checks or credit card numbers will NOT work. You will need to enter your bank account numbers.

Only checks from regular checking accounts at U.S. domestic banks (including most credit unions) may be used for electronic check payments. Be sure to copy the routing/transit and account numbers very carefully from your check. If you enter incorrect values, or if you attempt to use a check that is not from a regular U.S. domestic bank checking account, your electronic check will be returned.

If you are unsure of whether or not your check can be used or what routing/transit and account numbers to enter, call your bank, ask them if your account can be used for ACH, and verify the correct numbers to use.

Bank Account Number: _____

Confirm Bank Account Number: _____

Account Type: Checking Savings

Routing Transit Number: _____ [What are my Routing Transit and Account Numbers?](#)

Account Holder Name: _____

Email Address: _____

(Optional) Please provide a name for this payment method to be saved for future use: _____ as 'eChecking'

You will have a last chance to review your payment before it is final.

Continue Checkout

At this point a receipt will be available to print. Make sure to print this and retain for your records. You may also send it to an additional e-mail address.

It may take several minutes for the Tuition Prepayment item to update in your Applicant Center.

For ALL other payment options and instructions, including international wire transfer, please refer to our webpage.

Step 8: Print Records

Once your Enrollment Form and Tuition Prepayment have been processed, your Applicant Center will be updated. We recommend printing all confirmation messages and retaining them for your records.

Your place in the class is not secured until both the Enrollment Form and the Tuition Prepayment are received. The Tuition Prepayment must be paid in full by the deadline. Errors of any kind, including mistyping your bank account numbers or insufficient funds in your account, will not be considered. You will receive a confirmation email once your enrollment has been processed, which may take 1-2 business days.