# International Student Payment Options & Instructions

Instructions for International **Wire Transfers** via WaveNet/Western Union.

*Please include the student’s Campus-Wide ID (CWID) number and the full name.

## STEP 1 - Access Student Account Through WaveNet

- Log onto **WaveNet**.
- Determine how much you are going to pay on your Pepperdine student account.
- If you are not the student and you wish to make a payment on their behalf, the student will need to grant you Guest Access. [Guest Access instructions](#)?
- Temporarily enable pop-ups in your computer’s browser.
- Select “**Make a Payment**”.

## STEP 2 - Get a Quote

- Select “**International Wire Transfer**” as your payment method.
- Enter foreign currency information: country of the currency you will be paying in (not country of citizenship), the preferred currency, and other required information. An exchange rate quote will automatically be generated.
- The exchange rate quote will be valid for **72 hours** (3 calendar days) and then will expire. *Future transactions will require a new quote.*
- **PRINT OUT** Western Union payment instructions.

## STEP 3 - Bank Transfer

- Within **72 hours** (3 calendar days) of receiving the quote, submit the Western Union payment instructions to your local bank to authorize a bank-to-bank transfer.
- Your local bank will transfer the funds to Western Union’s local bank.
- Western Union will transfer US Dollars to Pepperdine University’s bank.

## STEP 4 - Payment Finalized

- Pepperdine University will post the US Dollar equivalent to your student account once the bank receives the funds, typically **7-10 business** days after you have made the payment at your bank.

---

**Have Questions?** Contact Student Accounts!

- Phone: +1 310.506.8000
- Email: SeaverSA@pepperdine.edu
- Website: [https://seaver.pepperdine.edu/studentaccounts/](https://seaver.pepperdine.edu/studentaccounts/)