

# OFFICE SPACES

## WHY RECYCLE?

Pepperdine is committed to sustainability and creating a greener, more eco-friendly campus. Recycling diverts reusable materials from the landfill saving resources, raw materials, land, and energy.

## HOW DOES IT WORK?

Place recyclable materials in the repurposed bin at your desk and dispose of trash and liquids in your common area. Offices without a common area can request a small trash attachment for their repurposed recycling bin.

## WHAT GOES IN THE RECYCLING BIN?



### Paper

Clean paper including printer paper, bagged shredded paper, books, catalogs, and envelopes



### Glass

Glass bottles and jars of all colors, shapes, and sizes



### Plastic

Plastic bottles and containers, takeout containers, plastic grocery bags, and soap bottles



### Metal

Metal or aluminum food and beverage containers and clean foil



### Cardboard

Clean cardboard including flattened boxes, tissue boxes, file folders, unlined milk containers



## ITEMS NOT ACCEPTED



Food and Beverage Waste



Chip Bags, Sandwich Baggies, and Candy Wrappers



Styrofoam, Used Food Containers, and Utensils



Napkins, Tissues, and Paper Towels

## CENTER FOR SUSTAINABILITY CONTACT INFORMATION

 [pepperdine.edu/sustainability](http://pepperdine.edu/sustainability)  [emily.mead@pepperdine.edu](mailto:emily.mead@pepperdine.edu)  310.506.6702